

MEETING MINUTES
FULL BOARD
TUESDAY OCTOBER 25, 2022

Approved

MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY B. SPALDING)	<input type="checkbox"/> C. NAGY
	<input type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. PIZZIMENTI
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input type="checkbox"/> M. SERIO - VICE & COMM. CHAIR
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> S. VANDEMERGEL
MEMBER(S) ABSENT:	L. BERRY-BOBOVSKI, C. NAGY, M. SERIO	
OTHERS PRESENT	C. CONKLIN K. AULETTE A. BOWERS	

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
- Roll Call:** LCCMHA WILL BE DOING A HYBRID IN-PERSON AND VIRTUAL ZOOM MEETING FOR THE PUBLIC.
- APPROVAL OF AGENDA: AGENDA DATED October 25, 2022**

<input type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS PRESENTED.
<input checked="" type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS MODIFIED: R. GARBER ADDED ITEM # 6E: EXECUTIVE DIRECTOR COMPENSATION DISCUSSION TO THE AGENDA.
Moved by: M. Pizzimenti / Seconded by: J. Pfeffer
<input checked="" type="checkbox"/> MOTION PASSED 7 / 0
<input type="checkbox"/> MOTION FAILED /

- CALL TO THE PUBLIC:** None.
- APPROVAL OF MINUTES: MINUTES OF MEETING DATED SEPTEMBER 27, 2022**

<input checked="" type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
<input type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS MODIFIED:
Moved by: G. McIntosh / Seconded by: S. Vandemergel
<input checked="" type="checkbox"/> MOTION PASSED 7 / 0
<input type="checkbox"/> MOTION FAILED /

- BOARD ADMINISTRATION:** None Item(s) Noted Below
 - Per-Diem for Special Meetings / Functions: None Items Noted Below

- b) Event Announcement(s): None Item(s) Noted Below
- Genesis House Celebrity Server Fundraiser at Olden Days Café in Fowlerville, MI on October 29, 2022.
- c) Appointment of Nominating Committee for 2023 Board Officers / R, Garber nominated the following
- Matt Ikle – Committee Chair
 - Mary Pizzimeti
 - Suzanne Vandemergel
- d) 2023 Board and Committee Dates / Preplanning (2023 Board Dates coming to the Board in November)
- e) Executive Director Compensation – R. Garber discussed with the Board about her as Board Chair scheduling a meeting with the Executive Director to have a conversation about her compensation. Information would be brought back to the Board for discussion.

7. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved by: J. Pfeffer / Seconded by: M. Pizzimeti

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 7 / 0

MOTION FAILED /

a) MEMO: 2022 STAFF HOLIDAY PARTY (REF. W&M AG. #: 3)

Motion to approve of the 2022 CMH Staff Holiday party, as presented.

b) FLATROCK MANOR – FY23 AND FY24 CONTRACT AMENDMENT #1 (REF. W&M AG. #: 4)

Motion to approve FY23 & FY24 Contract Amendment #1 between LCCMHA and Flatrock Manor, Inc. to increase FY24 rates as presented. Effective 10/1/2022 to 9/30/2024.

c) FY23 AND FY24 CONTRACTOR LIST – UPDATED (REF. W&M AG. #: 5)

Motion to approve the mental health, and substance abuse, contracts at the rates and services presented. Effective 10/01/2022 to 09/30/2024.

d) NUTANIX HARDWARE, SOFTWARE, LICENSING , MAINTENANCE AND PROFESSIONAL SERVICES (REF. W&M AG. #: 7)

Motion to approve the purchase of Nutanix hardware, software, licensing (five years), maintenance (five years) and professional services (one-time cost), including the enhanced security package, from Insight at costs presented. Effective 10/26/2022.

e) FY23-FY24 CONTRACT DR. MANZAR RAJPUT, MD (PSYCHIATRIST) WITH THE ADDITION OF TRAINING REIMBURSEMENT (MEDICAL DIRECTOR)- (REF. W&M AG. #: 8)

Motion to approve FY23 and FY24 Contract between LCCMHA and Manzar Rajput, MD for psychiatric services and training costs at rates as presented. Effective 10/1/2022 to 9/30/2024.

f) FY23-FY24 CONTRACT KAREN PORTER, LMSW FOR EMERGENCY SERVICES (REF. W&M AG. #: 9)

Motion to approve a FY23 and FY24 Contract between LCCMHA and Karen Porter, LMSW for Emergency Services at rates presented. Effective 10/1/2022 to 9/30/2024.

g) FY23-FY24 CONTRACT LAPEER TEAM WORK, INC FOR SKILL BUILDING AND SUPPORTED EMPLOYMENT (REF. W&M AG. #: 10)

Motion to approve FY23 and FY24 Contract between LCCMHA and Lapeer Team Work, Inc. for services, as presented. Effective 10/1/2022 to 9/30/2024.

8. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach October 2022 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) 2023 EMPLOYEE FLEXIBLE BENEFITS PLAN (6 ACTIONS) (REF. W&M AG. #: 1)

ACTION #1 EMPLOYEE MEDICAL / RX:

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: J. Pfeffer

Motion to approve a one-year contract renewal with BCBSM for employees to choose one of the three plans with Net Employer cost being the same as presented by HUB international, effective 01/01/2023 through 12/31/2023:

1. Current Base Plan: PPO HDHP HSA \$2,000 (single)/\$4,000 (two-person/family) style plan with Rx after deductible with employee co-premiums as presented.
2. 2500 PPO (\$2,500 (single)/\$5,000 (two-person/family) Style Plan with Rx with employee co-premiums and co-insurance, as presented.
3. 2000 HMO \$2,000(single) /\$4,000 (two-person/family Style Plan with Rx with employee co-premiums and co-insurance, as presented.

MOTION PASSED 8 / 0

MOTION FAILED /

ACTION #2 RETIREE MEDICAL:

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: J. Pfeffer

Motion to approve the 2023 Retiree Medical Plan and contract renewal with Benistar Employer Services Trust, with the new carrier United American at the rates presented by HUB international on 10/18/2022. Effective 01/01/2023 through 12/31/2023.

MOTION PASSED 8 / 0

MOTION FAILED /

a) 2023 EMPLOYEE FLEXIBLE BENEFITS PLAN (6 ACTIONS CONTINUED)(REF. W&M AG. #: 1)

ACTION #3 RETIREE RX:

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: S. Vandemergel

Motion to approve the 2023 Retiree Rx Plan and contract renewal with Express Scripts, at the rates presented by HUB international on 10/18/2022. Effective 01/01/2023 through 12/31/2023.

MOTION PASSED 8 / 0

MOTION FAILED /

ACTION #4 EMPLOYEE DENTAL:

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: S. Slaton

Motion to approve a one-year contract renewal with Delta Dental for dental coverage with 4.1% rate increase. Employee co-premiums continuing at 12% of the annual plan cost as presented by HUB international on 10/18/22. Effective 01/01/2023 through 12/31/2023.

MOTION PASSED 8 / 0

MOTION FAILED /

ACTION #5 EMPLOYEE VISION:

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: S. Slaton

Motion to approve contract renewal for Plan Year 2023 with Eye Med for vision coverage, procured at group rates with no rate increases and paid 100% by employees as presented by HUB international on 10/18/22. Effective 01/01/2023 through 12/31/2023

MOTION PASSED 8 / 0

MOTION FAILED /

ACTION #6 EMPLOYEE LIFE, LTD & ADD INDURANCE:

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: J. Pfeffer

Motion to Approve one-year contract for Plan year 2023 with Dearborn for Life, Long-term disability and Accidental death and dismemberment insurance, annual increase of \$6,052 as presented by HUB International on 10/18/22. Effective 01/01/2023 through 12/31/2023.

MOTION PASSED 8 / 0

MOTION FAILED /

b) MEMO: SALARY STUDY UPDATE (REF. W&M AG. #: 6)

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: J. Pfeffer

Motion to approve and implement the modified compensation and classification study at 100% of the market, as presented. Effective 10/30/2022.

MOTION PASSED 8 / 0

MOTION FAILED /

c) CREATION OF ONE (1) HELPDESK SUPPORT SPECIALIST (GRADE 106) REGULAR FULL-TIME POSITION IN THE IT DEPARTMENT (2 ACTIONS)

Action #1

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: J. Pfeffer

Motion to approve creation of one regular full-time Helpdesk Support Specialist I, Grade 106. Effective 10/30/2022.

MOTION PASSED 8 / 0

MOTION FAILED /

Action #2

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: S. Slaton

Motion to approve creation of one regular full-time Helpdesk Support Specialist I, Grade 106. Effective 10/30/2022.

MOTION PASSED 8 / 0

MOTION FAILED /

The Minutes of the October 18, 2022 meeting of Ways & Means Committee were presented for review.

10. CMHPSM (REGION 6): **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Next Regional Board Meeting Date: 12/14/2022 – Regional Meeting Schedule was changed. There is not a November Meeting.

b) 09/2/2022 Draft Board Minutes

c) 10/12/2022 Draft Board Minutes

11. CMHAM: **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- CMHAM Fall Conference: Grand Traverse Resort, Traverse City Full Conference: was held October 24-25, 2022

12. BOARD CORRESPONDENCE: **None** **Item(s) Noted Below**

a) Genesis House Newsletter

b) Heather Oaks 3rd Quarter Report

13. NEW BUSINESS: **None** **Item(s) Noted Below**

14. OLD BUSINESS: **None** **Item(s) Noted Below**

a) Parking Lot Items:

1. Senator Lana Theis, Representatives Bob Bezotte and Anne Bollin to be contacted to request participation at a LCCMHA Board meeting.
2. Board requested revised job descriptions be brought back to the Board.

15. CALL TO THE PUBLIC: **No Response**

16. ADJOURNMENT: THE MEETING ADJOURNED AT 6:39 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date